

APEX 40 Australia Inc. By Laws version 2.03



1) Emblem

The Official Emblem of Apex 40 Australia Inc. shall be an equilateral triangle with a line horizontally across, above which is printed "APEX" and below the line "40". Above the word "APEX" shall appear another equilateral plain triangle, while in the bottom corners of the main triangle will appear further triangles with the apexes removed. The word "AUSTRALIA" is in the lower yellow section of the outside triangle below the blue triangle outline. Colouring shall be blue on a yellow background. The use of any other Apex 40 emblem or representation of it is not permitted without firstly the approval of the National Board. The emblem is basically for a means of communication and recognition and is not to be used commercially.

The emblem has been registered and protected by copyright.

2) Banners

Banners with the Apex 40 Australia Inc. Emblem and suitable wording for the occasion may be displayed and or presented to visiting dignitaries at a Rort or other function.

3) Use of Name

Sub Committees are given permission to use the name "Apex 40 Australia Inc." by the Apex 40 Australia Inc. National Board and or may use a more suitable name of their own choice provided that Apex 40 Australia Inc. is acknowledged.

4) Registered Address

- (1) It is the responsibility of the incoming Secretary to notify Fair Trading Queensland of the change of address of the association.
- (2) This is to be done conjointly with the outgoing Secretary.

5) email requirements

- (1) When sending emails to multiple addresses, address the email to yourself and BCC (Blind Carbon Copy) to all other addresses. It is a requirement of the Privacy Act that private email addresses are not displayed to other recipients;
- (2) the exception to this requirement is when an email is sent to a group such as the National Board by a member of that National Board, it is permissible to use CC (Carbon Copy).

6) APEX Liaison

Bearing in mind the aim "To assist Apex when asked", members should make Apex aware of their willingness to help when asked to assist.

Apex 40 Australia Inc. Members or Sub Committees should not instigate assistance to Apex Clubs unless asked for assistance.

A Memorandum Of Understanding shall exist between Apex 40 and Apex Australia.

A MOU shall also exist between Apex 40 and the Apex foundation.

7) Links with other Ex-WOCO Bodies

Recognising the benefit of the "Apex Ideal" of "promoting International Understanding and Friendship", Apex 40 Australia Inc. members shall be encouraged to meet and liaise with members of other ex- World Council of Young Men's/Women's Service Clubs. The National Board shall seek information and liaison with these bodies whenever possible.

8) Newsletter

The National Board shall arrange for the publishing and distribution of a newsletter known as "The Roaring 40s", which will form a communications link between Members and the National Board. Publication will be from time to time as the need arises, but not less than three times a year. (Sub Committees may have their own newsletters or meeting notices as required).

9) Insurance

Insurance cover for the following sub sections is to be maintained at all times.

- (1) Public liability policy for a minimum of twenty million dollars (\$20,000,000), and
- (2) Directors and Officers liability for a minimum of five million dollars (\$5,000,000); and
- (3) Personal accident insurance for volunteers, with a minimum of twenty (20) at any one time, while volunteering for association events.
- (4) Where applicable, members are covered for loss of income.

Note: The current age limits as per our current insurance policies, 2025-2026, is up to 85 years for voluntary workers and there is no age limit on Director's liability cover.

10) Sub Committee Activities

- (1) Sub Committees may arrange their own activities and may set their own fees to cover running costs and annual National Fees applicable to each of the Sub Committees members;
- (2) Sub Committee Treasurers shall forward Annual National Fees collected from the Sub Committees members to the Secretary by 31st of January each year.
- (3) The Sub Committee shall inform the Secretary each year of complete member details of all financial members as required in the National Register of Members and notify the Secretary the details of their Office Bearers.

Note: Details and monies may be forwarded to either the Secretary or Treasurer and this will then be forwarded to the correct officer as required.

11) Rort, Pre and Post Rort

- (1) A "Rort" is period of "Fellowship" which shall be held each year between March 1st and June 30th on behalf of Apex 40 Australia Inc. and its members.
- (2) The Rort Sub Committee may also arrange "Pre or Post Rort Activities" for the days prior to or following the "Rort".
- (3) The RORT Sub Committee shall be responsible to Apex 40 Australia Inc. National Board for the organisation and all arrangements of the "Rort" and "Pre or Post Rort Activities".

Note: See the appropriate section in the Rules

12) Rort Management

The Rort Sub Committee shall nominate;

- (1) a working committee to conduct the business of the Rort;
- (2) a Chairman, Secretary and Treasurer.

13) Rort Records

- (1) A copy of financial and attendees Rort records is to be forwarded to the Secretary and the Treasurer.

14) RORT Sub Committee

- (1) A Sub Committee wishing to organise a Rort will submit a nomination to the National Board to be voted on at the Annual General Meeting.
- (2) If no Sub Committee offers to arrange the Rort, the National Board shall have power to seek and appoint a Sub Committee.
- (3) The Rort Sub Committee shall have a Rort Organising Committee of which the National President is a Member, ex officio.
- (4) The National Vice President shall be a member of the Rort organising committee and report to the National Board on all aspects of the Rort organisation.
- (5) The Rort Sub Committee shall submit a proposed budget for the Rort, Pre and or Post-Rort activities to the National Treasurer and also furnish the Treasurer with any updates.
- (6) The Rort and the Pre and or Post-Rort Activities should be organised with the intent of being profit neutral. If a profit is realised the Rort Organising Committee is to make a recommendation to the National Board as to where the excess should be donated.
- (7) In the event of a loss being sustained by the Rort Sub Committee, it may seek financial assistance from the National Board.
- (8) The National Board will have the final decision on the allocation of any profit.

15) Rort Funding

- (1) The Rort organising committee will forward invoices to the National Treasurer for payment.
- (2) The Treasurer, after verification, shall pay invoices by the due date thereon.

16) Annual Awards (normally presented at the Rort)

- (1) Penultimate award for best Newsletter.
Awarded at the discretion of the Roaring 40's Editor.
- (2) Boomerang award to next Rort Sub Committee.
- (3) Bill Cunliffe award for overall best specific Sub Committee attendance at a Rort.
Awarded at the discretion of the Rort organizing committee.
- (5) Wizzie award, awarded for humorous situation (Female).
Awarded at the discretion of the current holder.
- (6) Nunn's Dunny Trophy, award for humorous situation (Male).
Awarded at the discretion of the current holder.
- (7) Any other awards as nominated by the National Board and or the Rort Sub Committee.

17) Rort Cancellation Refund

Reimbursements for cancellation of a Rort booking:

Should a member book for a National Rort and cancel their booking prior to that Rort, the following guidelines will apply to any refund of monies paid:

- a. Up until two (2) months prior to Rort, Full refund.
- b. From two (2) months to one (1) month prior to Rort 50% refund.
- c. Less than one month prior to that Rort, the refund amount will be at the discretion of the National Board.

18) Changes to our Rules at an AGM

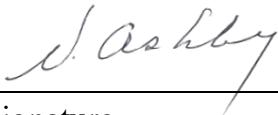
- a. When a change to our Constitution (Rules) is presented to an AGM, reasonable time will be allocated for discussion prior to a Vote taking place.
- b. Prior to the Rort, a copy of the proposed changes will be emailed to all members and it is essential that members read and reply to this prior to the Rort with their comments.

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President:


Victor L Ashby
Name


Signature

Date 06/07/2025

Secretary:

Colin I Ramsay
Name


Signature

Date 06/07/2025

Date approved by National Board:

Date